



15051 110th Avenue, Rodney MI 49342
(231) 867-3387 - martinytownship.org

Martiny Township General Assessing Policy

Adopted by Resolution December 21, 2021

The Assessor Seth M. Lattimore MAAO, or a Certified Assessing Tech will make the township Assessing office accessible to taxpayers every Wednesday (not including federal holiday) from 1:00 PM to 4:00 PM. The assessor is available by cell phone on all standard business days at (231)250-3019 and office phone (231)867-3387. The assessor will also make special arrangements for meetings as needed with taxpayers.

Assessing Record Cards are available by in person pick up or by email request to martinyassessor@gmail.com or seth.precisetax@gmail.com. Property Record Cards are available 24/7 on BSA.com services website. Requests for information is expected to be within two days and no later than 7 business days.

Land Value and Economic Condition Factor studies will remain available on the Martiny Township Website, updated yearly prior to March Board of Review. Commonly used forms such as Poverty and Disabled Veteran Exemption applications, Principal Residence exemption forms, land division/combination request forms and Board of Review information are also maintained on the township website: www.martinytownship.org. Questions and explanations are provided weekly during the assessor stated times.

The foregoing resolution offered by Board Member Connie Grant.
Second offered by Board Member Lois Schmidt.

Upon roll call vote the following voted "Yes": Grant, Schmidt, Hampel
Absent: Lattimore, Schoner
"No": None

The Supervisor declared the resolution adopted.

Constance M. Grant, Clerk

Adopted this date: December 21, 2021

Whereas MCL 211.10G states; (c) Subject to state tax commission guidelines, have and follow a published policy under which its assessor's office is reasonably accessible to taxpayers. A policy under this subdivision must include, at a minimum, the items in subparagraphs (i) to (iv) and should include the item in subparagraph (v) as follows:

(i) A designation, by name, telephone number, and electronic mail address, of at least 1 official or employee in the assessor's office to whom taxpayer inquiries may be submitted directly by telephone or electronic mail.

(ii) An estimated response time for taxpayer inquiries submitted under subparagraph (i), not to exceed 7 business days.

(iii) Information about how a taxpayer may arrange a meeting with an official or employee of the assessor's office for purposes of discussing an inquiry in person.

(iv) Information about how requests for inspection or production of records maintained by the assessor's office should be made by a taxpayer and how those requests will be handled by the assessor's office.